



No. 09/SPAV/CONV/NIQ/09/2024-25

Dt. 11.10.2024

NOTICE INVITING QUOTATIONS

The Director, School of Planning and Architecture, Vijayawada-520 008 Invites Sealed Cover **Item Rate** Quotations for and on behalf of the President of India from eligible GST registered contractors/firms for catering lunch as per the details given below, upto **15:00 hrs on 14.10.2024**. The quotations will be opened on the same day at **15:30 hrs and work order shall be issued on the same day by hand**. Interested bidders and their authorized representatives have to be present during the opening of Quotations. The NIQ along with terms and conditions can be obtained from our website in the tenders section at www.spav.ac.in. The copy of GST registration of contractor shall be enclosed with the quotation submitted.

Name of Work: Providing and serving of lunch for the 8th convocation on **17.10.2024** at Sy no 4/4, ITI Road, SPA Vijayawada - 520008.

SCHEDULE OF QUANTITIES FOR SALE

| S.no | Description of items | Unit | Quantity | Rate per Unit | Amount in Rs |
|------|---|------|-----------|---------------|--------------|
| 1. | Supply of selected Vegetarian menu lunch for 8th convocation at SPA Vijayawada including one time snacks (Snacks for total quantity i.e 800 Nos) for the menu enclosed as Annexure to this NIQ. | Nos | 200 - 350 | | |
| 2. | Supply of selected Non -Vegetarian menu lunch for 8th convocation at SPA Vijayawada for the menu enclosed as Annexure to this NIQ. | Nos | 600 - 700 | | |
| | All the rates are inclusive of GST, transportation, serving arrangements etc complete considering all the terms and conditions of the NIQ. | | | Total | |

Terms & Conditions:

1. The sealed covers shall be superscribed with name of the work and the address of the agency quoting the rates addressed to The Registrar, School of Planning and Architecture, Vijayawada.
2. The competent authority reserves to himself the right of accepting the whole or part of quotation and the L1 bidder shall be bound to perform the same at the rate quoted.
3. The Competent Authority will have right to reject all or any quotation without assigning any reason.
4. The agency has to take approval from SPAV Authorities of the makes/brands of the materials proposed to be used for the preparation of lunch menu.
5. The agency has to separate the meat pieces and biryani and arrange in the chaffers/serving dishes at the counters and serve to all the consumers.
6. Use of tasting salt is prohibited in all the menu items.
7. For calculating the final price quoted by the agencies for the work i.e for identifying the L1, minimum quantity in each item shall be considered.
8. The total quantity of the work including vegetarian and Non vegetation lunch is 800 Nos.
9. The snacks shall be served at 9.00 AM in a paper based box/or any other arrangement with the approval of the SPAV authorities.
10. Lunch shall be served using high end furniture with clean and good aesthetic clothing with chaffers and proper heating system under hygiene conditions as approved by the SPAV Authorities.
11. The kitchen of the vendor shall be visited by SPAV Authorities any time during cooking or before cooking to check the hygiene and quality of raw materials/ingredients used for cooking.



12. The meat for the biryani shall be used at the rate of 200 - 250 grams per person approximately and SPAV shall accompany the agency while purchase and cutting and preparation of the meat and the same shall be approved by SPAV authorities.
13. Adequate manpower for serving and supervising the arrangements shall be the responsibility of the agency.
14. Proper dress code shall be maintained for the persons serving the food at the event.
15. Packed/bottled water supply for the lunch shall also be included in the scope of the work.
16. All the left over food shall be handed over to SPAV Authorities.
17. The food shall be brought to the venue and necessary arrangements shall be made 20 minutes before the Lunch time i.e 1.00 PM without any deviation.
18. Separate counters for vegetation and Non Vegetarian shall be arranged with a minimum of 6 counters as per the directions of the SPAV Authorities. Proper signages/labeling of counters/menu items shall be done. Any other additional arrangements in the regard of serving the food shall be complied as directed by SPAV authorities.
19. **Penalty upto Rs 1,00,000/- shall be levied** for deviations in any of the above terms and conditions of the quotation and for improper serving arrangements, use of non approved brand of items, insufficient serving quantity, insufficient use of major items like meat, prawns, methi, mushroom, kofta etc, insufficient quantity of meat, other items and ingredients used or cooking with more gravy, bad taste etc. The penalty shall also be decided based on the inspection of the items by the food committee and also based on the feed back taken by the food committee from the consumers.

Contractor Sign with Name & Address

Copy to:

1. The Notice Board and Web site of SPA Vijayawada
2. The Director, SPA Vijayawada for Information please
3. The Registrar, SPA Vijayawada for Information please.
5. The Accounts Department for Information



Annexure -A
LUNCH MENU FOR CONVOCATION

VEG MENU:

Panner jalebi
Corn cutlet
Salad
Rumali roti
Methi chaman
Mushroom Biryani
Koftha Kurma
Raitha
White rice
Ghee
Tomato dal
Thotakurra Liver Fry
Alo 65
Guttivankaya Masala Curry
Gongura pandumirchi pickle
Guava roti pickle
Ulavacharu & cream
Sambar

Papad, oora mirchi
Curd

NON VEG MENU:

Panner jalebi
Corn cutlet
Salad
Rumali roti
Mutton Dum Biryani
Raitha
katta
Chicken curry
Prawns fry
Rasam
White rice
Gongura pandumirchi pickle
Curd

DESSERTS (800 Nos)

Ice cream (caramel nuts & fruit nianza)
pan

Snacks (800 Nos)

Tea
Osmania Biscuits
Corn Roll